

Pleasant Valley Homeowners Association Board Resolution

Date: April 5th, 2022

Resolution Number: 05APR2022-01

Resolution for the Creation of the Seasonal Committee

WHEREAS, Article V of the Pleasant Valley Homeowners Association, Inc. Bylaws grant the Board of Directors ("Board") the authority to establish committees to perform tasks on behalf of the board;

WHEREAS, the appearance of the entrance and other common areas is a concern of homeowners within the community; and

WHEREAS, the intent of the Board is to involve homeowners in the beautification of the neighborhood when feasible;

NOW, THEREFORE, BE IT RESOLVED THAT the Board shall create the Seasonal Committee according to the rules below:

1. The Seasonal Committee ("Committee") shall be responsible for the decoration and the maintenance of the decorations at the entrance common area.
 - a. Decorations shall be updated on a regular basis with a frequency defined by the Committee and approved by the Board. E.g. Four times a year at the start of spring, summer, fall, and winter.
 - b. Committee may elect to use temporary decorations (such as flowers), use reusable decorations, or use any combination thereof. Storage of reusable decorations shall be the joint responsibility of the Committee and the Board.
2. The Board shall allocate a portion of the annual association budget to the Committee. The Board shall communicate that budget to the Committee once the budget has been adopted by the Board. The amount allocated to the Committee may be revised at any time by the Board.
3. The Committee shall consist of Members, as defined by the Bylaws, from the association on a volunteer basis. At the sole discretion of the Board, any member of the committee may be removed for any reason.
4. The Committee shall elect, via simple majority, a single Member to lead the committee and serve as the Point of Contact to the Board. The Point of Contact shall be responsible for communicating information to the Board about the plans made and implemented by the Committee.
 - a. If a simple majority cannot be reached, the Board shall appoint the Point of Contact.
 - b. At the sole discretion of the Board, for any reason, the Point of Contact may be removed and a new one appointed shall by the Board.
 - c. Selection of the Point of Contact shall occur, at a minimum, on an annual basis within one month of the elections of the Board.
5. Plans made by the Committee shall be approved by the Board before implementation, especially if any funds from the association are required.

- a. The Board may designate a single Director or subset of Directors to handle approval of Committee actions on behalf of the full Board.
 - b. The Board shall respond to plans submitted by the Committee in a reasonable amount of time of approximately one week unless there is a mitigating circumstance that requires additional review by the Board. E.g. the Board requests additional information about the plan submitted by the Committee.
6. Meetings of the Committee shall occur with a frequency defined by the Committee that is sufficient to fulfill the responsibilities of the Committee.
- a. When scheduling meetings, adequate notice of approximately two weeks shall be provided to the Members of the Committee and to the Board.
 - b. Any individual Member of the Committee may waive their individual notice requirement.
 - c. The Board may waive this notice requirement especially if there is cause to expedite the meeting.
 - d. An official Board Meeting of the Seasonal Committee, at a minimum, include the following:
 - i. The Point of Contact OR
 - ii. A member of the Board of Directors
 - iii. A member of the Committee designated by the Point of Contact or the Board of Directors to serve as the acting Point of Contact for the duration of the meeting.

Resolution Record

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Resolution Title: Resolution for the Creation of the Seasonal Committee

Motion by: CHRIS McCabe

Seconded by: Robert Dake

Resolution Vote Record:

Officer Name	Position	Yes	No	Abstain	Absent
Bobby Dake	President	✓			
Chris McCabe	Vice President	✓			
Lynn Patterson	Secretary	✓			
Jordan Chavis	Treasurer	✓			
Aaron Williams	Member at Large	✓			

Resolution Effective, Immediately


Attest.



President

4-5-2022

Date



Secretary

4-5-2022

Date